

Charity registration number 1199630 (England and Wales)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2025**

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Vicar</b>	Rev'd Nick Wells (Chair of PCC)
<b>Mission Enabler</b>	Revd Emma Swarbrick (Vice Chair of PCC)
<b>Church Wardens</b>	Deborah Edwards Susan Holman
<b>Deputy Church Wardens</b>	Tabitha Riley (to May 2025) Andrea Tinker
<b>Charity number</b>	1199630
<b>Deanery Synod Reps</b>	Deborah Edwards Rachel Higginbotham Wendy Riley (PCC Treasurer) Elizabeth Willis (Lay Chair of PCC)
<b>LLM Representative</b>	Jacqui Briscoe
<b>Treasurer</b>	Wendy Riley
<b>Safeguarding Officer</b>	Linda Hyland
<b>Principal address</b>	The Parish Office Church Road Lytham Lancashire FY8 5QL
<b>Elected members</b>	John Dixon Diana Harris (PCC Secretary) Paul Olive (to May 2025) Julie smith Alex Walmsley Karleen Wilkinson
<b>Co-opted from the Bell Ringers</b>	Michael Phillips (from July 2025)
<b>Standing Committee of the PCC</b>	Vicar (Chair), Mission Enabler, Churchwardens, Lay Chair, PCC Secretary, PCC Treasurer
<b>Lytham C of E Primary School Head Teachers Nomination</b>	Michelle O'Neill

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## LEGAL AND ADMINISTRATIVE INFORMATION

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### **Independent examiner**

Champion Accountants LLP  
Unit 2 Olympic Court  
Whitehills Business Park  
Blackpool  
Lancashire  
FY4 5GU

### **Bankers**

CAF Bank  
Barclays Bank  
HSBC Bank  
Virgin Money Bank

### **Quinquennial Architect**

Cassidy and Ashton  
7 East Cliff  
Preston  
PR1 3JE

### **Lytham Church Of England School (Voluntary Controlled)**

Head Teacher - Ms Hannah Davies  
Lytham C of E Primary School  
Park View Road  
Lytham FY8 4HA

### **Legal Advisors**

The Diocesan Registrar  
Clayton House  
Walker Office Park  
Blackburn BB1 2QE

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

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# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## TRUSTEES' REPORT

### *FOR THE YEAR ENDED 31 DECEMBER 2025*

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The trustees present their annual report and financial statements for the year ended 31 December 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The general functions of the PCC are stated within Section 2 of the Parochial Church Councils (Powers) Measure 1956.

The JC Lytham Mission Statement is currently "Two Homes, One Family".

When planning our activities for the year, the PCC gave consideration to the Charity Commission's guidance on public benefit, and in particular, the specific guidance to charities concerned with the advancement of religion.

#### **Achievements and performance**

In the summer of 2024, the PCC enrolled on the Diocesan Renewal Programme, this programme has assisted us to discuss and develop the missional aspects of the parish through 2025. The clergy and churchwardens have attended local training sessions, based on Leading Your Church into Growth which were then brought back to PCC. The PCC has been committed to the programme and the agenda has been adjusted to ensure time for discussion of the topics raised.

The size of the congregation has stabilised and although it remains lower than we would wish, we have welcomed new members. Once again, the attendances for Christmas services was strong and we clearly retain good will across the wider community. Perhaps this is best highlighted by the relationship we have with both our own school and also Hall Park School who both come into our churches during the year and accepted an invitation for years 2 and 4 to attend our Christmas Through the Keyhole.

We are very grateful to the Diocesan Board of Finance for grant support to meet our Parish Share contribution to the Diocese of Blackburn. As is evident from our accounts we continue to struggle to generate the income we require to cover the day to day costs of ministry in the parish. Towards the end of the year we reintroduced passing the Collection Plate during our main services in the light of changes in advice following national research. Also in December we received a legacy of £175000 which together with several smaller legacies during the year allowed us to finish the year in a strong financial position.

Following the retirement in February of the Groundsman at St Cuthbert's a subcontractor was engaged, bringing it in line with similar arrangements at St John's, we have been complimented a number of times on the good condition of both churchyards and we are grateful to the contractors. The PCC also adopted revised Churchyard Regulations during the year.

The parish has taken a full part in several Lytham based events including Club Day, the 1940s Festival, Remembrance Sunday and the Lytham Lights Switch On and the vicar has attended several Lytham Town Council meetings following it's creation during the year. We also host a RNLI service in December to mark the anniversary of the Mexico Disaster.

We decided with the reduction in baptisms to begin to include them in our main 10:15am services. This helps us underline that the baptised are being welcomed into the church family. During the year we began to address the issue of offering appropriate support to children who came as guests and overall families appear to appreciate our new baptism arrangements.

Our Pastoral Ministry Team is now embedded in the parish with a team of six visitors currently visiting over 20 people regularly. We plan to continue to grow this team and it's ministry

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2025

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The organ at each church has provided us with headaches during the year, we are pleased to say a new Allan organ was installed at St John's in time for Christmas and the organ at St Cuthbert's had new computer elements replaced and full voice returned too.

The Church Hall at St Cuthbert is used by the parish for the Bertie Bear Club, run by the Mother's Union. A number of other organisations also rent the hall as well as individual bookings for parties and similar.

A Daily Prayer email continues to be circulated to the Electoral Roll every morning with prayers for the parish, the community and the world, it is proving a popular way of the parish praying together each day.

2025 has been a year focused on the Diocesan Renewal Programme and we are aware a few other plans have been held back as much of our time and energy has been directed into this. Initiatives have been made to address this and they will help inform our plans for 2026. We once again continue to believe the goodness of God – Father, Son and Holy Spirit and have confidence in His future provision for His church in Lytham.

#### Staff at JC Lytham

Honorary Assistant Clergy	Revd Helen Houston
	Revd Betty Pedley
Locally Licensed Ministers	Jacqui Briscoe
	Joanne Hutchinson
	David Matthews
	Bev Wells
Local Lay Minister Emeritus	Angela Lee
Authorised Lay Ministers	Marianne Cottier- Brown
	James Walmsley
Pastoral Ministry Team	Marianne Cottier- Brown (Co-ordinator)
	Anne Dixon
	Mary Mangnall
	Revd Betty Pedley
	Karleen Wilkinson
	Liz Willis
Parish Co-ordinator	Fiona Newbold
Servers	Clive Barnes, Beryl Matthews, Tabitha Riley
Gift Aid Secretaries	Kay Hopper & Andrea Tinker
Electoral Roll Officer	Diana Harris
Health and Safety Advisor	covered by the Churchwardens
GDPR Officer	covered by the Churchwardens
Safeguarding Officer	Linda Hyland
Organists	Peter Jebson
	John Dixon
	Graham Warrington
Website and E-media co-ordinators	Bev Wells and Tabitha Riley
Mothers Union Leader	covered by the MU Committee
Craft Group Coordinator	Elizabeth Willis
Flower Arranger	Dawn Barnes
BLAST (Sunday School) Leader	Julie Smith
Bell Towers Captain	Sid Lloyd
Fairtrade Co-ordinator	Julie Webb

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

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Uniformed Leaders  
Group Scout Leader  
Sea Scouts  
Cubs  
Beavers  
Brownies  
Rainbows  
Hall Bookings

Graham Igoe  
Steven Beardsworth  
Lynne Mellors  
Sarah Johnson  
Mary Timms & Muriel Ward  
Muriel Ward, Susan Holman & Wendy Riley  
through the Parish Office

### **Financial review**

There is a net surplus for the year of £111,252 due to significant legacies received in the year of £229,156. Unrestricted funds carried forward amounted to £328,356. The balance on restricted funds was £62,079 and endowment funds were £41,923.

The trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future, assuming continued support by the Diocese in their assessment of Parish Share as a voluntary donation.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained during this year.

The PCC carried out risk assessments throughout the year to identify any major risks.

### **Financial Risk**

Investments held by the PCC are reviewed in accordance with Diocesan guidelines. The PCC approves internal controls for annual accounts and cheque handling.

### **Compliance with Law and Regulation**

The PCC is informed of risks and these are dealt with as appropriate. Procedures for reporting accidents are in place. The fire extinguishers and security alarm are checked regularly in compliance with our H&S policy and procedures. A risk management survey was carried out by insurers and acted upon.

### **Safeguarding**

The Church has adopted the Blackburn Diocesan 'Protection for All' Policy on Safeguarding Children & Vulnerable Adults. JC Lytham complies with DBS requirements when recruiting volunteers and staff.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2025

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#### Plans for future periods

Looking at our aims for 2026 we are pleased that we have made progress on each of the following

Our Aims for 2026 are in line with the Blackburn Diocesan Vision.

- . Making Disciples:
  - Be increasingly aware of our opportunities to speak the name of Jesus to people we interact with as a church and as individual Christians;
  - . Lead Hope Explored and Alpha courses at key points during the year;
  - . Continue to provide ample opportunities for Bible Study;
  - . Further develop the care we offer to guests attending baptisms;
  - . Monitor our range of services and worship opportunities.
- . Being Witnesses:
  - Help our parishioners to gain confidence in telling their faith stories;
  - . Provide opportunities to meet together socially and to which non church goers could be invited;
  - . Be involved in Lytham events which occur during the year (i.e. Club Day, 402 Weekend and Remembrance Sunday)
- . Growing Leaders:
  - Encourage new leaders and volunteers;
  - . To support two members of our parish as they begin training as LLMs;
  - . Support anyone one wishing to explore lay or ordained ministry and help to connect them with the appropriate people in the diocese;
- . Inspiring Children and Young People:
  - Maintain connections between the school and the church;
  - . Maintain and review our ministry to children especially our BLAST group (Sunday School);
  - . Introduce Minecraft church once a month;
  - . Offer a Toddler Praise service each month at Lytham CofE Primary School;
  - . Strengthen ties with our Guides and Scouts groups.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2025

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- Our parish buildings:
- Complete the faculty application for creating a toilet and improve the kitchen in St John's;
- Complete the faculty application to remove the screen at the east end of the St Aidan's Chapel and look to open up the choir and clergy vestries at St Cuthbert's;
- Work with our Bell-Ringers to progress significant repairs to the bell frame at St John's;
- Progress improvements to the Parish Hall, including refurbishing toilets and improving heating.

Through the year we will be updating our Policies and Procedures including developing an Employees Handbook and a Volunteers Handbook to strengthen our governance and provide greater clarity.

The PCC will also be writing and adopting a new Parish Vision and Action Plan which will help inform the Parish Profile which will be necessary in the appointment of a new Incumbent. Our current vicar, Revd Nick Wells, has announced he will be retiring in October 2026.

#### **Structure, governance and management**

The Parochial Church Council of the Ecclesiastical Parish of St John the Divine and St Cuthbert, Lytham is a charity registered with the Charity Commission for England and Wales. St John the Divine Church is located on East Beach, Lytham and St Cuthbert's Church is located on Church Road, Lytham. The parish is part of the Deanery of Kirkham, in the Diocese of Blackburn and its official correspondence address is:

The Parish Office  
Church Road  
Lytham  
Lancashire  
FY8 5QL

Website:<http://jclytham.church>

St John Divine and St Cuthbert, Lytham PCC is a body corporate and operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules.

PCC members are appointed as set out in the Church Representation Rules. All Church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

The trustees who served during the year and up to the date of signature of the financial statements were:

Deborah Edwards  
Susan Holman  
Tabitha Riley  
Andrea Tinker  
Rachel Higginbotham  
Wendy Riley  
Elizabeth Willis  
Jacqui Briscoe  
Linda Hyland  
Diana Harris  
Paul Olive (to May 2025)  
Alex Walmsley  
Karleen Wilkinson  
Julie Smith  
John Dixon

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

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Reverend Nick Wells

PCC members receive training as and when appropriate, including roles and responsibilities, safeguarding, financial and fabric.

The Vicar and Mission Enabler are licensed by the Bishop of Blackburn and ex-officio members of the PCC.

The Blackburn Diocesan Board of Finance acted as Custodian Trustee for the inalienable property of the church.

Day to day management of the Church is exercised by the Vicar and Wardens.

### Related Trusts

#### *Lytham Church of England School*

The Vicar is an ex-officio Foundation Governor of the school; four further people are elected by the PCC from the church membership as school Foundation Governors.

#### *Lytham Ecumenical Partnership*

The Churches in Lytham have a long established partnership to which the parish is a fully committed partner. The Vicar, Mission Enabler and two church members elected by the PCC, serve on the LEP Council, our current representative is Susan Holman.

#### *Lytham Schools Foundation*

The Vicar is the nominated representative from JC Lytham on the Foundation.

#### *Lytham Club Day Committee*

JC Lytham nominates two people to the Committee. The current representative is Julie Smith with the second position vacant.

The trustees' report was approved by the Board of Trustees.

.....  
Reverend N A Wells  
**Trustee**

Date: .....

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

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I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St John the Divine & St Cuthbert Lytham (the charity) for the year ended 31 December 2025.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### **Champion Accountants LLP**

Unit 2 Olympic Court  
Whitehills Business Park  
Blackpool  
Lancashire  
FY4 5GU

Dated: .....

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2025

Current financial year		Unrestricted funds 2025 £	Restricted funds 2025 £	Endowment funds 2025 £	Total 2025 £	Total 2024 £
	Notes					
<b>Income from:</b>						
Donations and legacies	3	302,816	-	-	302,816	133,193
Charitable activities	4	48,292	-	-	48,292	47,471
Other trading activities	5	308	-	-	308	2,165
Investments	6	6,898	1,619	-	8,517	9,301
<b>Total income</b>		<u>358,314</u>	<u>1,619</u>	<u>-</u>	<u>359,933</u>	<u>192,130</u>
<b>Expenditure on:</b>						
Charitable activities	7	242,523	3,531	-	246,054	178,816
Other expenditure	12	(87)	-	-	(87)	-
<b>Total expenditure</b>		<u>242,436</u>	<u>3,531</u>	<u>-</u>	<u>245,967</u>	<u>178,816</u>
Net gains/(losses) on investments	13	<u>(3,597)</u>	<u>-</u>	<u>883</u>	<u>(2,714)</u>	<u>1,757</u>
<b>Net income/(expenditure) and movement in funds</b>		112,281	(1,912)	883	111,252	15,071
<b>Reconciliation of funds:</b>						
Fund balances at 1 January 2025		<u>216,075</u>	<u>63,991</u>	<u>41,040</u>	<u>321,106</u>	<u>306,035</u>
<b>Fund balances at 31 December 2025</b>		<u>328,356</u>	<u>62,079</u>	<u>41,923</u>	<u>432,358</u>	<u>321,106</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

Prior financial year		Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
	Notes				
<b>Income from:</b>					
Donations and legacies	3	133,193	-	-	133,193
Charitable activities	4	47,471	-	-	47,471
Other trading activities	5	2,165	-	-	2,165
Investments	6	7,452	1,849	-	9,301
<b>Total income</b>		190,281	1,849	-	192,130
<b>Expenditure on:</b>					
Charitable activities	7	177,304	1,512	-	178,816
<b>Total expenditure</b>		177,304	1,512	-	178,816
Net gains/(losses) on investments	13	3,526	-	(1,769)	1,757
<b>Net income/(expenditure) and movement in funds</b>		16,503	337	(1,769)	15,071
<b>Reconciliation of funds:</b>					
Fund balances at 1 January 2024		199,572	63,654	42,809	306,035
<b>Fund balances at 31 December 2024</b>		216,075	63,991	41,040	321,106

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## BALANCE SHEET

**AS AT 31 DECEMBER 2025**

		2025		2024	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	15		27,498		9,896
Investments	16		176,809		162,002
			204,307		171,898
<b>Current assets</b>					
Debtors	17	21,564		26,775	
Cash at bank and in hand		250,952		154,708	
			272,516		181,483
<b>Creditors: amounts falling due within one year</b>	18		(44,465)		(32,275)
<b>Net current assets</b>			228,051		149,208
<b>Total assets less current liabilities</b>			432,358		321,106
<b>The funds of the charity</b>					
Endowment funds	20		41,923		41,040
Restricted income funds	21		62,079		63,991
Unrestricted funds	22		328,356		216,075
			432,358		321,106

The financial statements were approved by the trustees on .....

.....  
 Reverend N A Wells  
**Trustee**

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## NOTES TO THE FINANCIAL STATEMENTS

*FOR THE YEAR ENDED 31 DECEMBER 2025*

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### 1 Accounting policies

#### Charity information

The Parochial Church Council of the Ecclesiastical Parish of St John the Divine & St Cuthbert Lytham is a body corporate and operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules.

#### 1.1 Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

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### **1 Accounting policies**

**(Continued)**

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### **1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### **1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	25% on reducing balance
Fixtures and fittings	20% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### **1.7 Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

#### **1.8 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### **1.9 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2025**

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### 1 Accounting policies

(Continued)

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2025	2024
	£	£
Donations and gifts	73,660	100,917
Legacies receivable	229,156	32,276
	<u>302,816</u>	<u>133,193</u>

### 4 Income from charitable activities

	Unrestricted funds	Unrestricted funds
	2025	2024
	£	£
Charitable income		
Wedding & funeral fees	28,719	29,109
Charitable rental income	19,573	18,362
	<u>48,292</u>	<u>47,471</u>

### 5 Income from other trading activities

	Unrestricted funds	Unrestricted funds
	2025	2024
	£	£
Fundraising events	<u>308</u>	<u>2,165</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

### 6 Income from investments

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Interest receivable	6,898	1,619	8,517	7,452	1,849	9,301

### 7 Expenditure on charitable activities

	Direct Charitable Expenditure 2025 £	Direct Charitable Expenditure 2024 £
<b>Direct costs</b>		
Staff costs	17,681	31,099
Depreciation and impairment	6,538	1,995
Council tax and water	11,061	9,471
Insurance	12,302	10,990
Light & heat	24,240	25,600
Repairs & maintenance	22,242	8,826
General administration incl stationery & copier	2,924	3,547
Telephone	2,162	2,621
Organist costs	3,440	4,564
Weddings & funeral costs	465	2,055
Altar requisites	1,337	1,051
Donations	310	206
Traidcraft stall	8	329
Parish assessment	126,578	65,353
Sundry expenses	10,611	4,481
Cleaning	990	1,050
Other charitable expenditure	813	786
	243,702	174,024
<b>Share of support and governance costs (see note 8)</b>		
Governance	2,352	4,792
	246,054	178,816
<b>Analysis by fund</b>		
Unrestricted funds	242,523	177,304
Restricted funds	3,531	1,512
	246,054	178,816

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

### 8 Support costs allocated to activities

	2025 £	2024 £
Governance costs - legal & professional	504	3,720
Governance costs - accountancy	1,848	1,072
	<u>2,352</u>	<u>4,792</u>
<b>Analysed between:</b>		
Charitable activities	<u>2,352</u>	<u>4,792</u>

### 9 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	1,848	1,072
Depreciation of owned tangible fixed assets	6,537	(1,995)
Profit on disposal of tangible fixed assets	(87)	-
	<u>8,368</u>	<u>(823)</u>

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 11 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
	<u>1</u>	<u>2</u>
<b>Employment costs</b>		
	2025 £	2024 £
Wages and salaries	17,166	30,215
Other pension costs	515	884
	<u>17,681</u>	<u>31,099</u>

There were no employees whose annual remuneration was more than £60,000.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

### 12 Other expenditure

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Net loss on disposal of tangible fixed assets	(87)	-

### 13 Gains and losses on investments

	Unrestricted funds 2025 £	Endowment funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
Gains/(losses) arising on:						
Revaluation of investments	(3,597)	883	(2,714)	3,526	(1,769)	1,757

### 14 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 15 Tangible fixed assets

	Plant and equipment £	Fixtures and fittings £	Total £
<b>Cost</b>			
At 1 January 2025	1,583	13,978	15,561
Additions	-	24,950	24,950
Disposals	(1,445)	-	(1,445)
At 31 December 2025	138	38,928	39,066
<b>Depreciation and impairment</b>			
At 1 January 2025	692	4,971	5,663
Depreciation charged in the year	19	6,518	6,537
Eliminated in respect of disposals	(632)	-	(632)
At 31 December 2025	79	11,489	11,568
<b>Carrying amount</b>			
At 31 December 2025	59	27,439	27,498
At 31 December 2024	692	9,204	9,896

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

### 16 Fixed asset investments

	<b>Unlisted investments £</b>
<b>Cost or valuation</b>	
At 1 January 2025	162,002
Valuation changes	(2,714)
Transfer of funds	42,521
Disposals	(25,000)
	<hr/>
At 31 December 2025	176,809
	<hr/>
<b>Carrying amount</b>	
At 31 December 2025	176,809
	<hr/> <hr/>
At 31 December 2024	162,002
	<hr/> <hr/>

Funds of £42,521 were previously recorded in current assets but have been moved to fixed assets during the year as they are a long term investment with the Diocese.

### 17 Debtors

	<b>2025 £</b>	<b>2024 £</b>
<b>Amounts falling due within one year:</b>		
Trade debtors	19,664	25,732
Prepayments and accrued income	1,900	1,043
	<hr/>	<hr/>
	21,564	26,775
	<hr/> <hr/>	<hr/> <hr/>

Other debtors for the prior year include the balance of donation of net assets from the merger of two other church entities.

### 18 Creditors: amounts falling due within one year

	<b>2025 £</b>	<b>2024 £</b>
Other taxation and social security	1,628	2,055
Trade creditors	39,500	20,853
Accruals and deferred income	3,337	9,367
	<hr/>	<hr/>
	44,465	32,275
	<hr/> <hr/>	<hr/> <hr/>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2025

#### 19 Retirement benefit schemes

	2025	2024
	£	£
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	515	884
	<u>515</u>	<u>884</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

#### 20 Endowment funds

Endowment funds represent assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	At 1 January 2025	Gains and losses	At 31 December 2025
	£	£	£
<b>Permanent endowments</b>	41,040	883	41,923
	<u>41,040</u>	<u>883</u>	<u>41,923</u>
<b>Previous year:</b>	<b>At 1 January 2024</b>	<b>Gains and losses</b>	<b>At 31 December 2024</b>
	£	£	£
<b>Permanent endowments</b>	42,809	(1,769)	41,040
	<u>42,809</u>	<u>(1,769)</u>	<u>41,040</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

### 21 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds			Movement in funds			Balance at 31 December 2025
	Balance at 1 January 2024	Incoming resources	Resources expended	Balance at 1 January 2025	Incoming resources	Resources expended	
	£	£	£	£	£	£	£
Organ appeal (SC)	11,756	-	-	11,756	-	-	11,756
Bell fund (SC)	2,061	-	-	2,061	-	-	2,061
Rose Queen (SC)	532	-	-	532	-	-	532
Hall/kitchen (SC)	4,296	-	-	4,296	-	-	4,296
Tower pointing (SC)	2,046	-	-	2,046	-	-	2,046
BCP teaching (SC)	2,000	-	-	2,000	-	-	2,000
Organ repairs & maintenance (SC)	1,050	-	-	1,050	-	-	1,050
Childrens work (SC)	100	-	-	100	-	-	100
Sundry smaller funds	440	-	-	440	-	-	440
Julia Bell worship (SC)	692	-	-	692	-	-	692
Youth club (SC)	1,189	-	-	1,189	-	-	1,189
Streaming equipment (SC)	1,300	-	(131)	1,169	-	(117)	1,052
Ladies Circle fund (SJ)	717	-	-	717	-	-	717
Alarm grant (SC)	1,000	-	-	1,000	-	-	1,000
Building fund (SJ)	19,847	334	-	20,181	92	-	20,273
Carpet fund (SC)	100	-	-	100	-	-	100
Carpet fund (Joint)	247	-	-	247	-	-	247
Rose Queen (SJ)	13,640	1,502	(1,381)	13,761	1,516	(3,414)	11,863
Organ appeal (SJ)	641	13	-	654	11	-	665
	<u>63,654</u>	<u>1,849</u>	<u>(1,512)</u>	<u>63,991</u>	<u>1,619</u>	<u>(3,531)</u>	<u>62,079</u>

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2025

#### 22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes. The church purchased a new organ during the financial year which fully utilised the previously designated fund set aside for this purpose.

	At 1 January 2025	Incoming resources	Resources expended	Gains and losses	At 31 December 2025
	£	£	£	£	£
Organ fund	20,000	-	(20,000)	-	-
General funds	196,075	358,314	(222,436)	(3,597)	328,356
	<u>216,075</u>	<u>358,314</u>	<u>(242,436)</u>	<u>(3,597)</u>	<u>328,356</u>

Previous year:	At 1 January 2024	Incoming resources	Resources expended	Gains and losses	At 31 December 2024
	£	£	£	£	£
Organ fund	-	20,000	-	-	20,000
General funds	199,572	170,281	(177,304)	3,526	196,075
	<u>199,572</u>	<u>190,281</u>	<u>(177,304)</u>	<u>3,526</u>	<u>216,075</u>

#### 23 Analysis of net assets between funds

	Unrestricted funds	Material funds	Restricted funds	Endowment funds	Total
	2025 £	2025 £	2025 £	2025 £	2025 £
<b>At 31 December 2025:</b>					
Tangible assets	26,446	-	1,052	-	27,498
Investments	134,886	-	-	41,923	176,809
Current assets/(liabilities)	167,024	-	61,027	-	228,051
	<u>328,356</u>	<u>-</u>	<u>62,079</u>	<u>41,923</u>	<u>432,358</u>
		-			
		-			

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF ST JOHN THE DIVINE & ST CUTHBERT LYTHAM**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2025**

**23 Analysis of net assets between funds**

**(Continued)**

	<b>Unrestricted funds</b>	<b>Material funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Total</b>
	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>At 31 December 2024:</b>					
Tangible assets	8,727	-	1,169	-	9,896
Investments	120,962	-	-	41,040	162,002
Current assets/(liabilities)	86,386	-	62,822	-	149,208
	<u>216,075</u>	<u>-</u>	<u>63,991</u>	<u>41,040</u>	<u>321,106</u>